



What skills will you learn?

**Ability to read
and write Clearly**

Communications Skills

**Researching and
presenting information**

**Discuss information
with others**

English

Why study?

English

Types of employment:

- Accountant
- Author
- Call Centre Operator
- Care Assistant
- Careers Adviser
- Childcare Assistant
- Editorial Assistant
- Graphic Designer
- Hotel Manager
- Information Officer
- Journalist/Presenter
- Magazine Editor
- Psychologist
- Public Relations/
Advertising
- Receptionist
- Retail Assistant
- Secretary
- Social Worker
- Solicitor
- Speech Therapist
- Teacher
- Technical Writer
- Translator
- Web Author/Designer